



FEES INFORMATION

WELCOME

Thank you for choosing to apply to enrol your child with us.

Our successful partnership in your child's education begins with understanding your commitment to pay the fees we rely on for your child and all students to flourish in our community of faith.

Parents, simply by being parents, have legal duties, powers, responsibilities, and authority for their child. Our primary partnership in a student's education is with each parent.

We know that not every applicant is a parent of the child they wish to enrol. We also know that sometimes other family members, relatives, or even friends may choose to pay a child's school fees. Therefore, we will use the term 'fee payer' in this document to describe any person who signs our enrolment agreement and promises to pay fees. It also helps to distinguish between parental duties at law, and the duty to pay fees in contract.

We also presume that both parents consult and make a genuine effort to come to joint decisions about their child, including the decision to apply to enrol, and all decisions about the student during enrolment. Therefore, we presume one parent acts with the authority of both parents.

THE ENROLMENT AGREEMENT

If enrolment is deemed in the best interests of a child, the Principal will offer enrolment by sending you an Enrolment Agreement to sign. It is a binding contract between us, and its signatories. The signatories should be both parents, as well as any other person who promises to pay all fees owing.

By signing the Agreement, the Principal offers to provide your child with education and care subject to the terms of the Agreement. Each parent or fee payer who signs promises to pay all fees owing from time to time.

You should understand that each signatory is jointly and severally liable for all fees.

What this means is that each signatory promises to pay all fees owing from time to time. Fee payers must coordinate with each other the full and punctual payment of fees. If unpaid, we may recover all fees owing from any fee payer, as well as interest and any recovery costs.

VARIATION OF THE AGREEMENT

The Enrolment Agreement is a contract. It can only be varied by all parties agreeing in writing. Fee payers will naturally agree between themselves to contribute in different amounts to the total fees owing. We are not bound by any agreement between the fee payers about how to apportion fees, nor do we become involved in enforcing such agreements between any parties.

A change in relationship between fee payers does not change the duty of each to pay all fees due.



A court order or arrangement binding fee payers and the amount each pays, does not bind us.

A signature on the Agreement is a promise to pay all fees unless we agree otherwise in writing.

ENROLMENT DEPOSIT

The Principal may make an offer of enrolment after the Enrolment Interview, and receipt of all documents requested, and payment of a non-refundable or transferable Enrolment Deposit of \$100. The Enrolment Deposit is to cover reasonable administrative costs if the student withdraws before commencing with less than six months' notice in writing to the school. It will be credited to the Annual Fees in the first year of enrolment.

BUILDING LEVY

Your child will benefit from the contributions made by past fee payers towards our facilities. The Building Levy is your contribution to ensuring our school remains an ideal learning environment for every student during your child's enrolment and beyond. This fee is a compulsory payment and is not tax deductible. If you have a means-tested concession card, please speak to us about eligibility for a reduced levy.

P & F LEVY

The Parents and Friends' Association provides resources and equipment for students, as well as conducts community building events. This annual levy is compulsory.

CURRICULUM LEVY

A Curriculum Levy contributes to miscellaneous student related expenses with the balance being subsidised by us. The major items supported by the levy are, IT infrastructure, subject levies, excursions, copyright fee and general supplies.

SIBLING DISCOUNT

For fee payers where more than one child is enrolled, the following reduction is applied to the tuition portion of your fees:

- Second student 20%
- Third student 40%
- Fourth and beyond 100%

In the case of blended families in one or more households, the application of a sibling discount is at our absolute discretion assessed on a case-by-case basis. These reductions will be made automatically and shown on your fee accounts.



CUSTODY, COURT ORDERS AND SPLIT FAMILY ARRANGEMENTS

We will not invoice split families separately, or split fees. Fee payers must communicate, coordinate, and apportion payment between themselves without involving us. Fee payers must comply with any orders or other child support arrangements between them and another party without involving us, or affecting the promise to pay all fees due.

NOTICE OF WITHDRAWAL

You must give the Principal at least one full term's notice in writing of withdrawal of your child. Fees in lieu of one term's notice plus all compulsory charges will be charged if written notice is not given. This is to cover the administrative and other costs we commit based upon enrolment numbers. If a child is absent for an extended time, we will not reduce fees.

Fee payers must settle any outstanding fees within four weeks of their child leaving unless a payment arrangement has been negotiated and approved in writing by the Principal.

HEALTH CARE CARD TUITION FEE DISCOUNT SCHEME

We offer a concession to a fee payer holding a current eligible means-tested family Health Care Card or Pensioner Concession Card in their name, for the duration of Card. The discount will not apply to any other fee payer, who will continue to be liable for full fees. The Privacy Act 1988 does not allow us to disclose that any person is in receipt of a concession. The Curriculum levy will be waived for holders of an eligible card. Fee payers must complete the necessary documentation as there are administrative cut-off dates. Application forms can be collected from the school and must be received by end Term 1 each year for this discount to be applied.

LATE NON-PAYMENT

Fee payers unable to pay fees by the due date must contact the school to apply for alternative arrangements. We follow up outstanding accounts with an interview with the Principal.

FEE ACCOUNTS

Payment of fees is subject to all the terms and conditions contained in this document, and in the Enrolment Agreement. In case of any inconsistency, the Enrolment Agreement takes precedence.

Please nominate one fee payer to receive an invoice. Signatories must communicate with each other the details of any amount owing and the date payable without involving us.

Fees are invoiced annually and emailed to the nominated fee payer at the commencement of the academic year.

We offer the following payment arrangements to fee payers which will be printed on your annual statement at the beginning of each:

- **One instalment** – full annual payment by a due date, this entitles you to a discount (for



further details refer to Early Payment Discount)

- **Ten instalments** – 10 equal monthly payments between February and November inclusive. This option is only available via direct debit from bank account/credit card using the Direct Debit Scheme.
- **Twenty instalments** – 20 equal fortnightly payments between February and November inclusive. This option is only available via direct debit from bank account/credit card using the Direct Debit Scheme.
- **Forty instalments** – 40 equal weekly payments between February and November inclusive. This option is only available via direct debit from bank account/credit card using the Direct Debit Scheme.

All fees are to be finalised by the 28th of November and no other option is available unless otherwise arranged with the Principal.

EARLY PAYMENT DISCOUNT

Fee payers who have their account paid in full by **the 28th of February** will receive a 5% discount off their tuition fee. Please refer to your individual statement for the exact amount.

PAYMENT METHODS

All payments are to coincide with the final instalment date of **28th November** by one of the following methods:

- **DIRECT DEBIT** – Direct Debit forms to be completed and returned to us.
- **CREDIT CARD** – Credit Card forms to be completed and returned to us.
- **BPAY** – Payments can be made by using the Biller Code and Reference Number at the bottom of your fee statement.
- **EFTPOS** – Available at reception or by phoning 9404 2400

THANK YOU

Thank you for taking the time to read the above explanation of your commitment to pay fees. If you have any questions, please contact finance@fjcs.wa.edu.au

Please refer to Schedule of Fees and Charges for individual course costs.